



Regular Public Session of March 26, 2024

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

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| Stephen Reed | Chair |
| Dennis Smith | Vice-chair |
| Toby Goddard | Commissioner |
| Reed Geisreiter | Commissioner |
| Darren Gertler | Commissioner |

REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

1. Pledge of Allegiance
2. Oral Communication

Vice-chair Smith expressed his appreciation for the Port District's letter to the California Fish and Game Commission opposing the proposed Marine Protective Area Regulation Change Petition 2023-33MPA (item 16a).

Commissioner Gertler stated that he attended (virtually) the California Fish and Game Commission Marine Resources Committee Meeting on March 19, 2024, and participated in the discussion regarding the evaluation process for proposed Marine Protected Area (MPA) regulation change petitions.

CONSENT AGENDA

3. Approval of Minutes
 - a) Special Public Budget Meeting of February 6, 2024
 - b) Special Closed Meeting of February 13, 2024
 - c) Special Closed and Regular Public Meeting of February 27, 2024
4. Approval of Month-to-Month Rental Agreement for 2222 East Cliff Drive, Suite 212 (Tenant: Martha Macambridge)

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Gertler to approve consent agenda items 3 and 4.
- *Motion carried unanimously.*

REGULAR AGENDA

5. Consideration of 6-Pak Charter Permit Application – Windfall Charters (A. Dahlen)

Discussion: Harbormaster Anderson requested that the Commission consider authorization of a 6-pak charter operation in the south harbor. He stated that approval of this request will have minimal impact on parking in the area near B-Dock.

Vice-chair Smith expressed support for approving the proposed charter operation.

MOTION: Motion made by Vice-chair Smith, seconded by Commissioner Geisreiter to approve the south harbor charter operation (6-pak) for Adam Dahlen of Windfall Charters.

- *Motion carried unanimously.*

6. Approval of Resolution 24-02 – Opposing Proposed Removal of Mile Buoy

Discussion: Port Director MacLaurie thanked U.S. Coast Guard Auxiliary Commodore Wally Smith and Division Commander Jane Smith for promptly notifying the Port District of the Coast Guard's proposal to remove the Mile Buoy.

Mr. Smith stated that he received confirmation from the Coast Guard that due to the overwhelming amount of public outreach in support of the navigation aid remaining, the buoy will not be removed at this time.

Despite receiving notification of the Coast Guard's intent to continue servicing the Mile Buoy, there was consensus among the Commission to approve Resolution 24-02 to memorialize the Port District's position.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve Resolution 24-02.

- *Motion carried unanimously.*

7. Award of Contract for Concession Lot Pavement Repairs (NTE \$195,300)

Discussion: Port Director MacLaurie stated that maintenance crews have identified that the entirety of the concession parking lot is in need of paving repairs.

Facilities Maintenance & Engineering (FME) Manager Wulf stated that in order to facilitate the work, the concession parking lot and all access points will be closed for the duration of the project (approximately 5 days), which is anticipated to be scheduled following Spring break in late April. He stated that staff will perform outreach to tenants in an effort to mitigate project impacts.

In response to a question posed by Commissioner Goddard, Port Director MacLaurie stated that informal bidding procedures were utilized, as the estimated project value was less than \$200,000.

Commissioner Goddard commended the ongoing paving projects and expressed appreciation for their continuation.

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chair Smith to authorize the Port Director to execute the contract documents with Granite Construction; and authorize a not-to-exceed amount of \$195,300 for paving repairs from the Capital Improvement Project fund for the amount of the contract.

- *Motion carried unanimously.*

8. Approval of Cash/Payroll Disbursements – February 2024 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Geisreiter, seconded by Vice-chair Smith to approve cash and payroll disbursements for February 2024, in the amount of \$1,327,623.68.

- *Motion carried unanimously.*

INFORMATION

9. Port Director's Report

Verizon Wireless

Port Director MacLaurie stated that representatives from Verizon Wireless have offered the District \$10,000 to reinstate negotiations for the installation of a cell tower in the vicinity of the O-Dock restroom. Given the protracted negotiations to date, the Commission indicated that there is no longer interest in pursuing negotiations.

Site Visit – U.S. Army Corps of Engineers (USACE)

Port Director MacLaurie stated that the USACE has scheduled a site visit for March 27, 2024. Chair Reed and Commissioner Goddard confirmed their interest in attending.

Harbor Cove HOA

Commissioner Geisreiter expressed support for maintaining good working relationships with neighboring property owners. He stated that he is supportive of the Port Director drafting a written agreement following the Good Neighbor Fence Law for cost-sharing provisions with the Harbor Cove HOA.

10. Harbormaster's Report

Harbormaster Anderson stated that there is a Senate Committee hearing on April 3, 2024, regarding SB 1066, which would shift responsibility for disposing of marine flares from local government to marine flare manufacturers.

Harbormaster Anderson stated that on April 11, 2024, the Pacific Fisheries Management Council will provide their final determination for the rockfish season structure.

11. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that despite multiple equipment failures this season, the dredge crew is making significant progress in addressing the entrance channel shoaling.


Chair Reed expressed his appreciation to the dredge crew for their hard work.

12. Sea Scouts' Biannual (*There was no discussion on this agenda item*)
13. Financial Reports (*There was no discussion on this agenda item*)
 - a) Comparative Seasonal Revenue Graph
 - b) Review of FY24 Budget Impacts – Salmon Season Closure
 - c) LAIF Statement
 - d) CLASS Statement
14. Delinquent Account Reporting (*There was no discussion on this agenda item*)
15. Harbor Patrol Incident Response Report – February 2024 (*There was no discussion on this agenda item*)
16. Written Correspondence
 - a) Letter to California Fish and Game Commission from Chair Reed

Commissioner Goddard thanked staff for preparing the opposition letter. He recommended that the Commission consider adding a future calendar item to discuss the adoption of a Legislative Advocacy Policy, which would allow staff to promptly respond to important legislative issues as they arise.

17. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Reed adjourned the regular public session at 6:08 PM.



Dennis Smith, Vice Chair